



**Memorandum**

**To:** EMS System Coordinators, Lead Instructors, Program Directors  
State Regional EMS Coordinators

**From:** Bobby Van Bebber MSN, RN  
Division Chief, Emergency Medical Services & Highway Safety

**Date:** June 1, 2023

**RE:** Revised Education/Training Application

Please be advised that the Division of EMS and Highway Safety has recently updated its application form for the submission of Education and/or Training. The new version of the form can be found on the Departments Division of EMS Website at the following link:

[EMS Testing & Education \(illinois.gov\)](#) (Available on or before June 15<sup>th</sup>, 2023)

This form will replace the existing form. The current existing forms will no longer be accepted after July 1, 2023. Incorrect forms submitted for Education/Training will be returned to the EMS System for corrections.

If EMS Systems or lead instructors have blank digital PDF files or blank printed copies of the old forms, please delete the original PDF digital file, and dispose of the old hardcopy forms so they are not inadvertently submitted to the Division for licensure/certification courses or CEU's.

Please feel free to reach out with questions specific to the revised Education/Training application to your local State Regional EMS Coordinator (REMSC).

The Division would like to thank you in advance for all the services you provide to your EMS agencies and the communities you serve.

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