Practice Update…
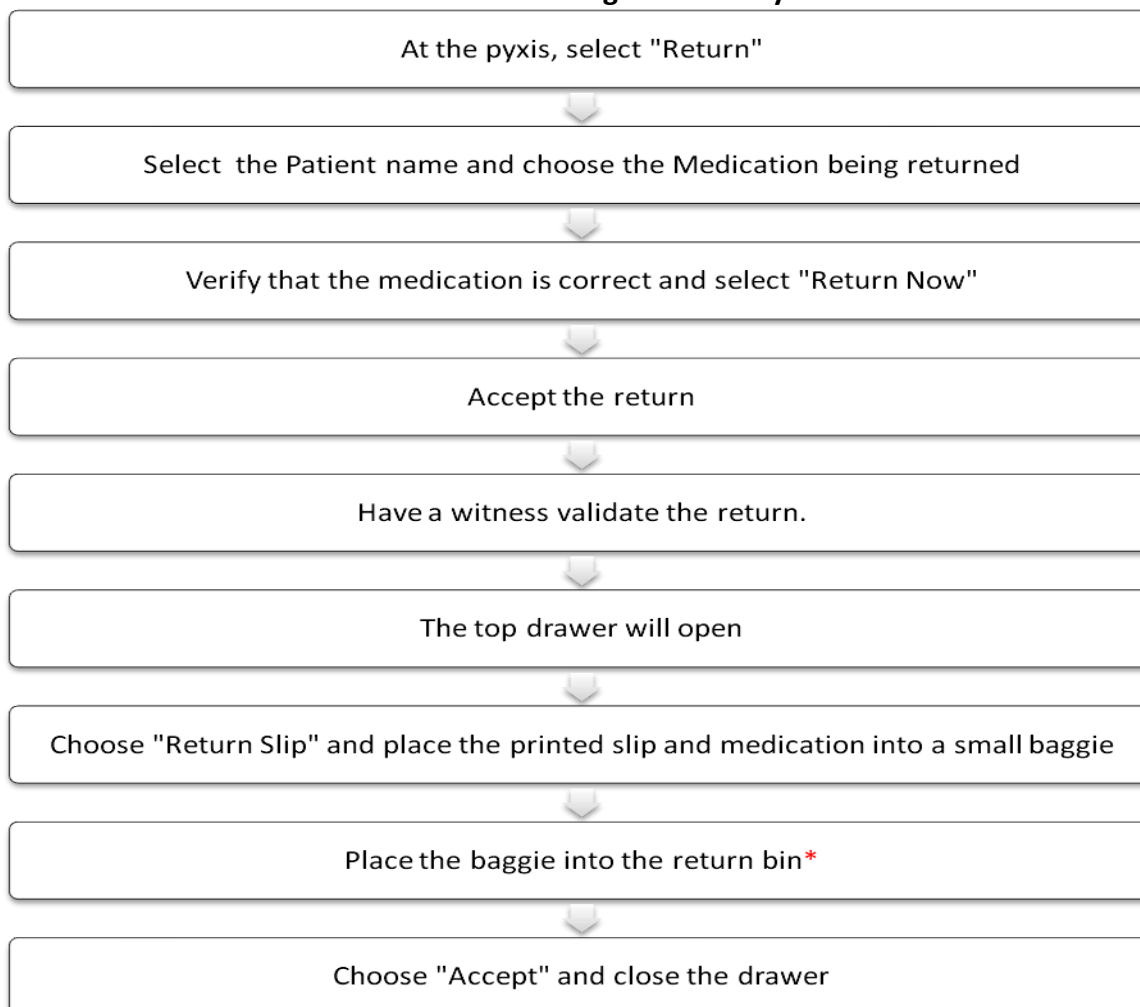
CONTROLLED SUBSTANCES: Returning <u>WHOLE</u> PILLS/TABLETS to Pyxis
(Crediting the Patient for a Dose Not Given)

Reasons you might need to RETURN a controlled substance:

1. Dropped a pill on the floor
2. Patient decided not to take the pain pill
3. You pulled 2 norco, but patient only wants to take 1 tablet
4. Removed controlled substance from Pyxis in error

> **NOTE: These steps apply to any dose dispensed from Pyxis (including controlled substances) that is not administered to the patient.**

Process for Returning a Dose in Pyxis:

At the pyxis, select "Return"
⬇
Select the Patient name and choose the Medication being returned
⬇
Verify that the medication is correct and select "Return Now"
⬇
Accept the return
⬇
Have a witness validate the return.
⬇
The top drawer will open
⬇
Choose "Return Slip" and place the printed slip and medication into a small baggie
⬇
Place the baggie into the return bin*
⬇
Choose "Accept" and close the drawer

*If the controlled substance is unopened and will not fit in the return bin, call pharmacy to retrieve the dose and credit the patient. If the controlled substance is a liquid and has been opened and unused, waste the product with a witness and contact pharmacy to credit the patient.

Remember… <u>**Waste**</u> **any partially used controlled substance pill/liquid** in the sewer and document the waste in Pyxis or the paper Controlled Substance Administration Record.

Questions? Contact your Nurse Manager   7/6/16